

Employee Class Structure

Employee Class Code	Employee Type	Description
E1	EHRA Tier 1	Tier 1 employees are designated by GA. They include Chancellor, Vice Chancellors, Provosts, and Deans.
E2	EHRA Tier 2	Tier 2 employees are designated by GA. They include Associate Vice Chancellors and Directors.
EN	EHRA Non-Faculty	This class may include Counselors, Advisors, and Health Service Physicians (without faculty appointment)
SE	SHRA Exempt	All SHRA wage-hour exempt employees are assigned to this class (does not include Law Enforcement Officers)
SN	SHRA Non-Exempt	All wage-hour subject employees (does not include Law Enforcement Officers)
LE	Law Enforcement (SHRA)	All SHRA sworn Law Enforcement Officers (except AVC for Public Safety, and Clergy Administrator)
F1	EHRA Faculty 9-10 month	This class is for continuing 9-10 month faculty. These employees work the entire academic year, mid-August through mid-May.
F2	EHRA Faculty 11-12 month	This class is for continuing 11-12 month faculty. These employees are usually Department Chairs and Deans.
XC	Extra Compensation (Permanent)	This class is used to pay permanent employees extra compensation. Used for position and job creation, not PEAEMPL assignments.
TS	Temporarily Salaried	This employee class is used for temporary assignments. (paid monthly)
FA	Adjunct Faculty	This employee class is for Adjunct Faculty. These employees are usually on a temporary contract. (paid monthly)
SH	SHRA Hourly	All temporary SHRA employees are assigned to this class. (paid bi-weekly)
GR	Graduate Assistants	Graduate Assistantships are assigned to this employee class.

Employee Class Code	Employee Type	Description
UF	Under Grad Flat Rate	All University students paid on a flat rate (salaried) are assigned to this employee class.
UG	Under Grad Hourly	All University students paid on an hourly basis.
WS	Work Study (Financial Aid)	All students awarded Federal Work Study in their financial aid package.
AF	Non Paid Affiliate	Affiliate users to campus resources, they are not paid by the University.